

CORPUSTY & SAXTHORPE PARISH COUNCIL

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Clerk to the Council; Amanda Yacoubian
Mulberry House, The Green
Edgefield, NR24 2AL

**Corpusty & Saxthorpe Parish Council Meeting will be held on Wednesday 11th March 2026 at 7:30pm, in
Corpusty & Saxthorpe Village Centre.
The business to be conducted is below:**

1. To consider accepting apologies for absence
2. To consider co-option to fill a vacancy
3. To record declarations of interest in items on the agenda and requests for dispensation
4. To approve the minutes of the Parish Council Meeting held on 14th January 2026
5. To report progress on items not on the agenda from the last meeting
6. OPEN FORUM (as per Standing Order 3e Public participation will be for a maximum of 15 minutes)
7. To receive updates from individual council members (for information only)
8. To note updates from County Councillor and District Councillor
9. Planning
PF/25/2479 Site: Autumn Leaves, Post Office Lane, Saxthorpe, Norwich, Norfolk, NR11 7BL,
Proposal: Erection of single-storey rear/side extension and associated external alterations including addition of render to dwelling Decision: Approve Issued Date: 15th January 2026
CD/26/0322 Application: Discharge of Condition Site: Land off Norwich Road, Corpusty, Norfolk. Proposal: Discharge of condition 20 (Construction Environmental & Ecological Management Plan) of planning permission PF/21/1990 (Construction of 38 residential dwellings with associated infrastructure and landscaping) Decision: Condition Discharge Reply Issued Date: 17th February 2026
10. Finance
 - (i) To approve the monthly financial statement, Bank reconciliation, cash book (emailed to Councillors on 3rd March 2026)
 - (ii) To approve payments to be made and those made between meetings (see below)

19/01/2026	A Brightmore	Scrap removal	£120.00
23/01/2026	HMRC	PAYE Clerk	£102.73
28/01/2026	Countrystyle Recycling	Direct Debit INV	£39.00
28/01/2026	A Yacoubian	Clerk salary	£533.83
29/01/2026	Npower IN14718304	Direct debit	£188.44
31/01/2026	Unity Trust	Service charge	£6.00
28/02/2026	Unity Trust	Service charge	£6.00
02/03/2026	Ray Riseborough	Elec supply to telephone box	£45.98
02/03/2026	A Yacoubian	Clerk salary	£533.83
02/03/2026	Richard Harrold	Clearing Allotments	£490.00
 - (iii) To approve receipts - None
11. Corpusty School Consultation – Representatives of the Parish Council held an emergency meeting on 27th January 2026 and email received from CEO of Synergy on 3rd March
12. Highways matters – Bus Shelter & Village signs, Adams Lane Obstruction; list of issues
13. Parking around The Green
14. Bottle Bank Funds available
15. Little London Allotments
16. Defibrillator
17. Email received on 27th February to advise that from 10 March Broadland Housing Association will be starting archaeology investigation works to the bottom site off Norwich Road.
18. Clerks report/Policies/correspondence – ICO Publication Scheme, ICO Freedom of Information on Information, Internal Control Policy, Annual Review of the Effectiveness of Internal Audit, Asset Register, Risk Management
19. To close meeting and confirm date of next meeting – 13th May 2026

Amanda Yacoubian 4th March 2026