

CORPUSTY & SAXTHORPE PARISH COUNCIL

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Clerk to the Council; Amanda Yacoubian
Mulberry House, The Green
Edgefield, NR24 2AL

Corpusty & Saxthorpe Parish Council Meeting will be held on Wednesday 12th November 2025 at 7:30pm, in Corpusty & Saxthorpe Village Centre.

The business to be conducted is below:

1. To consider accepting apologies for absence
2. To consider co-option to fill a vacancy
3. To record declarations of interest in items on the agenda and requests for dispensation
4. To approve the minutes of the Parish Council Meeting held on 10th September 2025
5. To report progress on items not on the agenda from the last meeting
6. OPEN FORUM (as per Standing Order 3e Public participation will be for a maximum of 15 minutes)
7. To receive updates from individual council members (for information only)
8. To note updates from Norfolk Constabulary – OP Radium Trigger Support Plan, County Councillor and District Councillor
9. Village Hall update
10. Planning
 - (i) PF/25/2287 - Corpusty and Saxthorpe - Ambers Rest, Norwich Road, Corpusty
11. Finance
 - (i) To approve the monthly financial statement, Bank reconciliation, cash book (emailed to Councillors on 3rd November)
 - (ii) To approve payments to be made and those made between meetings (see below)

19/09/2025	Npower April - July		£531.87
19/09/2025	ICO GDPR DP Act 2018	Annual subscription	£47.00
26/09/2025	PKF Littlejohn	External audit	£252.00
26/09/2025	A Yacoubian	clerk salary (14.40 PAYE)	£534.03
30/09/2025	Unity Trust	Service charge	£6.00
02/10/2025	Npower	INV13954836	£110.45
23/10/2025	HMRC DD	Clerk PAYE	£120.38
27/10/2025	R Harrold	deposit fencing allotments	£305.00
27/10/2025	Cozens INV - 9725	Street lights	£216.00
27/10/2025	Justin Fryer	Play area repairs	£280.00
28/10/2025	A Yacoubian	clerk salary (14.60 PAYE)	£533.83
29/10/2025	Countrystyle recycling	INV558948	£51.00
31/10/2025	Npower	IN14160242	£128.53
31/10/2025	Unity Trust	Service charge	£6.00
 - (iii) To approve receipts

30/09/2025	NNDC	Precept	£9,000.00
06/10/2025	Allotment		£40.00
 - (iv) To agree budget and set Precept request for 2026/27
12. Highways matters
13. Completed refurbishment of The Plough
14. Proposal for the erection of a war memorial
15. Grass cutting 2026 – quote received
16. Little London Allotments
17. Clerks report/Policies/correspondence
 - Conclusion of AGAR 2024/25 audit
 - Assertion 10 – IT Policy
 - Defibrillator low battery
 - PFR Engagement pack and questionnaire - Property Flood Resilience questionnaire received on 1st October
 - Highways email received on 16th September 2025 re signing up to the Highways Ranger Service
 - NPT&S Training
18. To close meeting and confirm date of next meeting – 14th January 2025

Amanda Yacoubian 5th November 2025