

CORPUSTY & SAXTHORPE PARISH COUNCIL

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Clerk to the Council; Amanda Yacoubian
Mulberry House, The Green
Edgefield, NR24 2AL

**Corpusty & Saxthorpe Parish Council Meeting will be held on Wednesday 9th July 2025 at 7:30pm, in
Corpusty & Saxthorpe Village Centre.
The business to be conducted is below:**

1. To consider accepting apologies for absence
2. To consider co-option to fill a vacancy
3. To record declarations of interest in items on the agenda and requests for dispensation
4. To approve the minutes of the Annual Parish Council Meeting held on 14th May 2025
5. To report progress on items not on the agenda from the last meeting
6. OPEN FORUM (as per Standing Order 3e Public participation will be for a maximum of 15 minutes)
7. To receive updates from individual council members (for information only)
8. To note updates from Norfolk Constabulary, Village Hall Committee, County Councillor and District Councillor
9. Planning
PF/25/0831 - Corpusty and Saxthorpe - Land Adjacent To The B1149, Norwich Road, Saxthorpe - Retaining Access following on from Hornsea Three (Onshore cable route). The access have been installed under temporary planning permission, granted by local council in line with the project's DCO
NNDC Planning Consultation Ref. PF/21/0317 - Land To South East Of, Lime Kiln Farm, Holt Road, Heydon, Norwich, Norfolk, NR11 6RD - WITHDRAWN
PF/22/1753 | Status: Pending Decision | Case Type: Planning Application - Land At Shrubbs Farm Edgefield Road Edgefield Melton Constable Norfolk NR24 2AT, erection of 6 poultry sheds and associated developments-WITHDRAWN
10. Finance
 - (i) To approve the monthly financial statement, Bank reconciliation, cash book (emailed to Councillors on 30th June 2025)
 - (ii) To approve payments to be made and those made between meetings (see below)

28/05/2025	A Yacoubian	Clerk salary (£11.20 PAYE)	£520.24
31/05/2025	Unity Trust	Service charge	£6.00
06/06/2025	Jo Boxall	Audit fee	£100.00
06/06/2025	BC Landscapes	Grass cutting	£1,980.00
06/06/2025	Cozens Inv 9472	Lighting maintenance	£216.00
06/06/2025	Clear Councils	Annual insurance	£562.60
06/06/2025	Norfolk ALC	Annual subscription	£217.77
25/06/2025	ROSPA 89188	Play area inspection	£96.00
25/06/2025	Guy Hodgson	Paint & brushes (phone box)	£33.56
27/06/2025	A Yacoubian	clerk salary (11.20 PAYE)	£520.24
27/06/2025	North Norfolk Fencing	Balance for fencing The Green	£6,505.92
 - (iii) To approve receipts
27/06/2025 HMRC VAT refund £1,165.89
11. Highways matters - email received on 30th June re Corpusty Road Junction in Dangerous Condition
12. River Bure Management Plan
13. ROSPA Play Area Inspection
14. Little London Allotments
15. SAM2
16. To consider BSIP funding for bus shelter
17. Clerks report/Policies – Financial Regulations, Investment Policy
Appointing an Internal Control Officer
Appointing a second signatory
New fencing along The Green
Councillor Induction courses
18. To close meeting and confirm date of next meeting – 10th September 2025

Amanda Yacoubian 2nd July 2025