

CORPUSTY & SAXTHORPE PARISH COUNCIL

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Clerk to the Council;
Amanda Yacoubian
Mulberry House, The Green
Edgefield, Norfolk, NR24 2AL

Minutes of Corpusty & Saxthorpe Parish Council Meeting held on Wednesday 15th January 2025 at 7:30pm, in Corpusty & Saxthorpe Village Centre.

Present Cllr Guy Hodgson (GH) Chair
 Cllr Imogen Waterson (IW)
 Cllr Caroline Randell (CR)
 Cllr Lesley Last (LL)
 Cllr John Birchall (JB)
 Cllr Marty Jacobs (MJ)
 Cllr Stephen Fenny (SF) Vice Chair

No members of the Public

2025/1 **To consider accepting apologies for absence** – Cllr Pete Jones – apologies accepted

2025/2 **To consider co-option to fill a vacancy** - none

2025/3 **To record declarations of interest in items on the agenda and requests for dispensation** - none

2025/4 **To approve minutes of the meeting held on 13th November 2024** - Minutes were approved, Proposed Cllr SF, Seconded Cllr JB, ALL AGREED

2025/5 **To report progress on items not on the agenda from the last meeting**
Footpaths – Work in Progress, Clerk to source spreadsheet regarding footpath audit
Empty Houses – Work in Progress
Portocabin opposite Locks Farm – No further information, Clerk to chase-up
School representation – May be able to attend future meetings

2025/6 **OPEN FORUM (as per Standing Order 3e Public participation will be for a maximum of 15 minutes)** – none

2025/7 **To receive updates from individual council members (for information only)**
– Work on the Plough, to be added to the next agenda, Update received from the VH from Cllr CR.

2025/8 **To note updates from Norfolk Constabulary, Village Hall Committee, County Councillor and District Councillor** – January report from Cllr Andrew Brown, (refer to website for more details) received on 13th January

2025/9 **Planning** – none

2025/10 **Finance**

(i) To approve the monthly financial statement, bank reconciliation and cash book. These were emailed to Cllrs on 4th January 2025 – Proposed Cllr CR, Seconded Cllr MJ – ALL AGREED

(ii) To approve the following retrospective payments & acknowledge receipts

Payments

05/11/2024	Norfolk Garden & property 1349	Grasscutting	£440.00
05/11/2024	Cozens Inv 8522	Street Lighting	£216.00
05/11/2024	Cozens Inv 8764	Street Lighting	£216.00
05/11/2024	G Hodgson	Telephone box repairs	£14.34
26/11/2024	Npower IN11861931	Street Lighting	£125.48
27/11/2024	A Yacoubian	Clerk salary November	£528.71
30/11/2024	Unity Trust	service charge	£6.00
09/12/2024	Repairs to damage to parishioners car by strimmer		£142.86
09/12/2024	A Yacoubian	CT Baker Pea shingle for path	£172.32
12/12/2024	Avant ag Services	Landscaping allotment area	£5,400.00
13/12/2024	A Yacoubian	C T Baker Pea shingle for path	£172.32
27/12/2024	Npower	Street Lighting	£145.76
27/12/2024	A Yacoubian	Clerk salary December	£439.57
31/12/2024	Unity Trust	service charge	£6.00

Receipts

13/12/2024	NCC	Recycling credits	£317.78
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Proposed Cllr CR, Seconded Cllr MJ, ALL AGREED

2025/11 **Adams Lane** – There has been a site meeting by Highways and a new notice has been issued to the residents. Clerk to ask Cllr AB for an update on the gym with a retractable roof.

2025/12 **Highways Matters** – Some outstanding items have been followed up By Cllr Callum Ringer however more information is needed.

2025/13 **Re-gravelling footpath behind The Mill** – This has been completed.

2025/14 **Little London Allotments** – The area has been cleared and a working party is working on a plan

- 2025/15 **Parking, signage, removal of tree stump and reprofiling to allow for mowing on The Green opposite the Dukes Head** – Waiting on 2 quotes for reprofiling and new fence posts. The parking sign has been ordered and is expected at the end of January.
- 2025/16 **Fencing at the edge of The Green between Bloomfield House and the western edge of The Green** – We have already received 1 quote for the fencing and need a 2nd one. SF to arrange
- 2025/17 **Grass Cutting** – We have 2 quotes and waiting for a 3rd, to be decided at the next meeting. Working party IW, CR & PB.
- 2025/18 **Clerks report**
External audit - Expenditure is already at £22,668.84 so we may have to have an external audit for 2024/25 (over £25K by March)
VE day – It was decided not to celebrate VE Day
Streetlight (MJ) – The trees need cutting down before the light can be fixed, this is in progress.
- 2025/19 **To close the meeting and confirm date of next meeting – 12th March 2025**

Meeting ended at 20.46 hrs

Signed..... Date.....