

CORPUSTY & SAXTHORPE PARISH COUNCIL

07894 061571
clerk@corpustyandsaxthorpe-pc.gov.uk

Clerk to the Council; Amanda Yacoubian
Mulberry House, The Green
Edgefield, NR24 2AL

Corpusty & Saxthorpe Parish Council Meeting will be held on Wednesday 11th September 2024 at 7:30pm, in Corpusty & Saxthorpe Village Centre.

The business to be conducted is below:

1. To consider accepting apologies for absence
2. To consider the co-option to fill a vacancy
3. To record declarations of interest in items on the agenda and requests for dispensation
4. To approve the minutes of the meeting held on 10th July 2024
5. To report progress on items not on the agenda from the last meeting – funding, nutrient neutrality and septic tanks – email received from Adam Ballard, 21st August
6. OPEN FORUM (as per Standing Order 3e Public participation will be for a maximum of 15 minutes)
7. To receive updates from individual council members (for information only)
8. To note updates from Norfolk Constabulary, Village Hall Committee, County Councillor and District Councillor
9. Planning
PF/24/1370 - Corpusty and Saxthorpe - Woodside, Heydon Road, Corpusty
NP/24/1781 - Corpusty and Saxthorpe - Shrubbs Farm, Edgefield Road, Edgefield
10. Finance
 - (i) To approve the monthly financial statement, Bank reconciliation, cash book & budget, (emailed to Councillors on 31st August 2024)
 - (ii) To approve payments to be made and those made between meetings (see below)

30/06/2024	Service charge	Bank charges	£18.00
02/07/2024	Norfolk Garden & property	grass cutting	£440.00
12/07/2024	A Yacoubian	Printer (1/3 of £149.99)	£50.00
15/07/2024	NorfolkALC	Annual subscription & website	£224.40
24/07/2024	N Power	Electricity street lights	£103.08
25/07/2024	HMRC PAYE	Clerk PAYE	£7.25
26/07/2024	A Yacoubian	Salary July 2024	£493.68
29/07/2024	Countrystyle recycling	Bottle bank	£27.00
08/08/2024	B/P to: WESTCOTEC LTD	15866	£109.80
09/08/2024	B/P to: Norfolk Garden & P	INVOICE 1320	£440.00
16/08/2024	B/P to: AMANDA YACOUBIAN	BOX A4 PAPER	£26.00
16/08/2024	B/P to: AMANDA YACOUBIAN	INK CARTRIDRGE	£15.19
16/08/2024	B/P to: Jacobs & Gee Ltd	BOTTLE BANK AREA VAT payment	£93.56
27/08/2024	Direct Debit (NPOWER)	A0009232589001	£106.08
29/08/2024	B/P to: AMANDA YACOUBIAN	SALARY CLERK	£480.53
29/08/2024	B/P to: AMANDA YACOUBIAN	PHONE BOX PAINT	£69.72
29/08/2024	B/P to: AMANDA YACOUBIAN	LAND REGISTRY	£6.00
29/08/2024	B/P to: Corpusty Stores	ELEC FOR DEFIB	£300.00
11. Little London Allotments
12. Grant applications
13. Parking and signage on the Common opposite Dukes Head
14. Replacing and extending posts at the edge of the Common
15. Telephone box painting and signage
16. Replacement picnic bench
17. Repairs to play area & dog waste bins
18. Grass cutting – areas to be cut
19. Urban grass cutting – email from Highways 31st July 2024
20. Clerks report – Adopt GPoC
Bottle bank revenue
Policies – Grants, Equality and Diversity, Financial Regulations and Financial Risk assessment
21. To close meeting and confirm date of next meeting 13th November 2024

Amanda Yacoubian 4th September 2024